

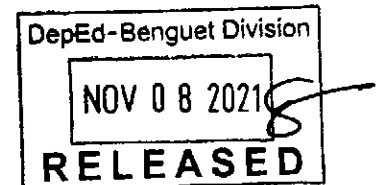


Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**Schools Division of Benguet**

November 05, 2021

**DIVISION MEMORANDUM**

No 447, s.2021



**TO:** Public Schools District Supervisor  
 Elementary and Secondary School Heads  
 Mobile and School Bookkeepers of Non-Implementing Units  
 Bookkeepers and Disbursing Officers (Implementing Units)  
 All concern personnel

**THIRD KUMUSTAHAN SA FINANCE**

1. The Schools Division of Benguet will be conducting the Second Kumustahan sa Finance to all designated Schools, Mobile and District Bookkeepers (Implementing and Non-Implementing Units) in three batches on November 17-19, 2021 (8:00 AM to 5:00 PM) to be held at Ecolodge, Magsaysay, Baguio City.
2. The Kumustahan aims to accomplish the following:
  - a. Reconciliation of MOOE Balances (non-IUs)
  - b. Updates on MOOE Guidelines
  - c. Presentation of Year End Reportorial Reports
  - d. Presentation and reconciliation of other funds balances
  - e. Discussion of common COA Audit Observations
  - f. Preparation of 2022 BED 1 and BED 3

3. The activity shall be done in three (3) Batches on different days as follows:

Participants	Number of Participants
Schools Division Superintendent	1
Assistant Schools Division Superintendent	1
Accountant Budget Officer	2
Presenters	3



Address: Wangal, La Trinidad, Benguet  
 Telephone Number: (074) 422-6570  
 Email: benguet@deped.gov.ph  
 Facebook Page: DepEd Tayo Benguet





Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Benguet**

<b>BATCH 1: November 17, 2021</b>	<b>BATCH 2: November 18, 2021</b>	<b>BATCH 3: November 19, 2021</b>
Gretchen Simeon Larian Sagayo Delailah Tawa Avelina Pepoa Mark Christian Mackay Gemma Basatan Juliet Casemero Jenethz De Los Santos Freddie Cuidno Ermelinda Pablo Rose Marie Payangdo Loida Boaging Bernadith Sabo Esther Douglas Marylou Magsiano Manilyn Laoyan Rhea Dianne Damilo Carmel Siong Joan Padopad Crizalyn Mae Asiong Jermilyn Sab-it Charish Waclin Vivian Kidange Dysebel Mocyat Glenda Domegyay Joana Bayeng Marites Olanos Ewald Agustin Narcisa Diaus Heidi Alvarez Caiver Olay Wilma Atos Cariño Gwen Pocdihon Charine Abuan Janelle Sibayan Elma Pulquiso Daisy Dionisio Jenny Kymberly Lee Denny Mataan  <b>Facilitator:</b> Harruel Bryse Cawas Febra Canuto Catalina Lomasok	Deshel Wayan Kezel Joy Pulquiso Leonida Del-amen Leona Laita Lynn Ann Cabatan Janice Bawas Armacita Honorio Jamiila Morris Jigie Basilio Jenlayn Cura Ellyn Begawen Jonna Owao Hazel Kitongan Jonalyn Gapad Shania Atiwen Joan Tungpalan Elsa Baglao Liezl Eustaquio Jonielyn Tayaban Joana Durante Angelica Wakat Emily Begseng Dave Bagta Araceli Galasgas Lilian Carpio Edrine Jae Del-isen Christian Keith Soriano Geraldine Concepcion Jordan Mendoza Agustina Estalin Julia Domanas Mary Grace Paat Erfinia Tolawan Monalie Cacatian Shirlyne Gay Joseph Elrodiza Bautista Eufraelyn Celino Julius Dig-o Karen Omalio Cherrylyn Embes  <b>Facilitators:</b> Julie Ann Soriano Juvy Langpawen Jaro Rosal	Josephine Cariño Lalyn Norman Merilyn Beltran Zeny Banto Elsie Paculan Jessica Deo Romea Paterno Mary Ann Digmayo Loma Gorio Jovelyn Suclad Aiza Jane Labuanan Jacqueline Balwang Elnora Agbunag Lemarie Villaruz Teresita Santos Kristy Ann Ma-anao Janice Nollora Maria Suzette Lagasca Rechelle Fianza Melva Teligo Jhonton Camti Noriel Espada Jemima Bentriz Kimberly Jade Santiago Lydia Tadios Juliene Diaz Sofia Kingay Myrna Tinda  <b>Facilitators:</b> Julie Ann Soriano Juvy Langpawen Freda E. Pacios
<b>TOTAL : 49</b>	<b>50</b>	<b>35</b>



Address: Wangal, La Trinidad, Benguet  
Telephone Number: (074) 422-6570  
Email: [benguet@deped.gov.ph](mailto:benguet@deped.gov.ph)  
Facebook Page: DepEd Tayo Benguet

**ITANAN**  
Integrity | Diligence | Accomplishments | Better | Advancement | Future | Excellence





Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Benguet**

4. Participants are required to bring the Hard Copy of their Updated Subsidiary Ledgers for non-Independent Units (non-IUs), eFRS and BMS for Independent Units (IUs) and laptops for the workshop proper.
5. Participants shall observe minimum IATF protocols for the whole duration of the activity like wearing of face mask and face shield, social distancing and washing/sanitizing of hands.
7. Expenses for meals (Lunch and Snacks) shall be chargeable against SDO Funds while travel expenses incurred in attendance to this meeting shall be charged against local funds subject to the usual budgeting, accounting and auditing rules and regulations.
8. Immediate dissemination of this memorandum to all concerned is enjoined.

  
**GLORIA B. BUYA-AO**  
Schools Division Superintendent 

Encl.: As stated

OSDS/FINANCE/fcp



Address: Wangal, La Trinidad, Benguet  
Telephone Number: (074) 422-6570  
Email: [benguet@deped.gov.ph](mailto:benguet@deped.gov.ph)  
Facebook Page: DepEd Tayo Benguet

**SYAMAN**  
Begin. Belief. Accomplishment. Endless Advancement. Endless Excellence.

